

Tarkanian Middle School
School Organizational Team Minutes
January 30th, 2017
4:30 PM

The Tarkanian Middle School Organizational Team meeting was called to order at 4:32PM on January 30th, 2017. The meeting was held in the library.

Members present:

Tim Bungum, Parent Representative
Damian Costa, Parent Representative
Marissa Gaut, Teacher Representative

Caroline Hall, Parent Representative
Eric Johnson, Principal (non-voting member)

Nancy Lager, Support Staff Representative

Heather Mounts, Teacher Representative

Members absent:

Justin Bastin, Student Representative (non-voting member)

Agenda Items

Old Business

2.1 APPROVAL OF MINUTES: Presentation, modification, and approval of minutes from the previous SOT meeting.

The minutes from the meeting dated January 23, 2017 were presented and approved motioned by TB and 2nd by NL. Voted in favor 6-0-0.

2.2 REVIEW OF SOT PURPOSE: Comments from the Chairperson/Vice Chairperson as a reminder of the importance of these items.

Planning of staffing, spending the budget and making wise decisions with a various of perspectives.

2.3 SETTING OF NORMS: Discussion and possible action on the norms that the Team will establish to guide behavior and actions of members.

Norms that our team found important: Starting and ending on time, publicly supporting decisions made as a group whether it was an unanimous decision or not (CH), agreed with sample norms and keep the entire list (DC), keep the entire school community in mind (HM). Mission values for the group to tie the norms to? (DC) PC - no comment

DC moves to vote on norms, NL seconds. Discussion TB asks the difference between rules and norms and EJ responds that this is how we operate not enforced by law. Vote in favor of norms above 6-0-0.

2.4 SETTING OF PROCEDURES: Discussion and possible action on the norms that the Team will follow during meetings including, but not limited to, rules of order, voting process, defining consensus.

CH: we will be informal by nature, EJ: informal with formality of included PC and Robert's Rule. TB believes if we have issues with PC or over discussion then we need to become more formal.

Consensus building: CH states she likes the fist of five and consider all factors by looking at all the perspectives, imagineering would take too long for our meetings. DC no objectives to weigh it against to make opinions. EJ fist of five will be good for going through budget and what is understood.

New Agenda Items

- None

General Discussion

4.1 SCHOOL BUDGETS: Comments from the principal on the various restricted and unrestricted school funding sources.

4.2 HISTORICAL BUDGET INFORMATION: Comments from the principal on the historical amounts and influences on the various school funding sources.

Combined 4.1 and 4.2 on a data sheet going through the projection and count day enrollment.

We will have a rezoning proposal, but it will be set in stone after the budget is due on February 22nd. Our teacher/student ratio is 36:1 and higher than the nation. Buying preps saves about \$30,000 than buying a teacher. However, the negative sides of buying preps is finding coverage, burn out of teachers, and collaboration time. 18 out of 58 teachers have lost their prep this year. However, finding highly qualified teachers for math and ELA is the other difficulty.

MG: why is the teacher salary increasing? EJ: ratification of the new contract and the average of the teachers. General Fund is about 6 million dollars, administration, licensed, and support staff takes out a chunk then the materials left is under \$200,000.

DC: Why is administration going down and then jumping almost 100,000 this year?

EJ: this is a formula of average cost of administration. Explanation provided. The carry over amount is included in the dollar amount. Carry over saved for textbooks, but then the district picked up most math books and we paid for ELA Springboard.

TB: are some median, average, or absolute costs? EJ we are now 10 years old and some technology is running old and needing to replaced. DC are you capitalizing or coming out of the operating?

EJ: We have to buy purchases out right, but making the long term plan for big ticket items.

Possible High Dollar Purchases for 17-18.

Needs: springboard ella consumables, glance math consumables, read 180 license and materials, TABS additional cost and ST math.

Wants: additional security cameras, replacement projectors, custodial/CSM Cart and netbooks.

Cool to have: Digital Marquee Sign, upgraded gym sounds system, and additional parking.

Next year: 7.1 million dollars, under 600,000 for administration, looking at hiring 4 more teachers so the budget is yet to be determined, and support staff at just under 560,000, but chances to go up due Title 1 requirements.

Budget summary: The budget is due February 22nd. Gate proceeds supports athletics. Title 1 Budget is short of \$250,000 with personnel for learning strategies and certified tutor. Title 1 is a federal government fund based on free and reduced lunch. Hope 2 Budget is an office of civil right complaint against the district that states we have a large population of the african american students being suspended and expulsion. This budget is for TABS for support staff, preps, subs, materials, and extra duty. SGF is the student generated fund. Last year we received \$3,590 per student and this year \$3,761 per student.

4.3 BUDGET PROCESS: Comments from the principal on the process for determining the use of various school funding sources.

EJ goes over the spreadsheet in determining the budget per student, teacher need, and based off enrollment projection.

4.4 MASTER SCHEDULE/STAFFING PROCESS: Comments from the principal on the process for determining staffing needs – courses, personnel, licensing, remediation needs, prep buyouts, etc.

4.5 AGENDA PLANNING: Items for Future Agendas.

Budget SPP - Strategic Title I

Datalab

Information

Next Meeting

TMS Library, February 6th and 13th at 4:30.

Public Comment Period

6.1 Should a member of the public wish to speak on matters within the jurisdiction of the SOT not listed as action items on the agenda, they may speak during the Public Comment Period. Speakers will be given 2 minutes to address the SOT during this time. Public comment during this agenda item shall not exceed 15 minutes. The public should be aware that the SOT is unable to deliberate or take action on the items raised during the Public Comment Period.

Review this year school performance plan and due February 22, 2017.

Thinking away from the meetings: Gaps between the different ethnic groups and prep buyouts vs buying a teacher.

The meeting was adjourned at 6:15 PM.