

Tarkanian Middle School
School Organizational Team Minutes
August 28, 2017

The Tarkanian Middle School Organizational Team meeting was called to order at 3:30 PM on August 28, 2017. The meeting was held in the library.

- **1.0 Welcome and Roll Call**

Members Present:

Caroline Hall, Parent Representative, Vice Chairperson Nancy Lager, Support Staff Representative
~~Heather Mounts, Teacher Representative, Chairperson~~ Reece Oswald, Incoming Principal (non-voting)

Members Absent:

~~Justin Bastin, Student Representative (non-voting)~~ Damian Costa, Parent Representative
Tim Bungum, Parent Representative ~~Marissa Gaut, Teacher Representative, Secretary~~

- **2.0 Old Business**

- 2.1 APPROVAL OF MINUTES: Presentation, modification, and approval of minutes from the previous SOT meeting.

Minutes: Motion to accept minutes was made, motion seconded, and those present voted unanimously to accept minutes.

- **3.0 New Business**

- No new business at this time.

- **4.0 General Discussion**

- 4.1 UPDATES: Traffic, Facilities, Staffing, Budget, Fall SOT Elections, Beginning of the Year Information

SOT Parent Elections: Elections for the 2017-2018 parent positions will be held on Thursday, August 31st from 7:00 a.m. to the end of Open House (approximately 7:30 p.m.) in the Principal's Conference Room in the front office. Parents and guardians will need to bring identification to confirm their eligibility to vote. Voters will select their top three candidates from those who have expressed interest.

SOT Student Elections: Elections for the 2017-2018 student positions will be held in conjunction with student council elections on September 20th.

Parent and Family Engagement Plan: A plan will need to be created to compliment our Title I plans. Input will be solicited, a draft created, and the final version will then be presented and approved by parents at an SOT or PAC meeting.

Traffic: Dr. Oswald contacted American West and the builders state they have no plans for creating a cross walk – the builders do what is required by code or what outside entities require. If CCSD or the county were to dictate the need for a crosswalk, they could install it. It will be approximately two months until the builders have finished the sidewalk and wall on the south side of Pyle.

Concerns were expressed about the right turn lane from JoRae onto Lindell; construction trucks are being parked in the turn lane which causes back-ups with traffic at the end of the school day.

Open House: Open House is Thursday, August 31 starting at 6:00. The book fair and parent SOT elections will be available before, during, and after open house.

Concerns were expressed regarding how parents with more than one child can attend open house. Dr. Oswalt said the same thought had occurred to him and he was open to suggestions and ideas that parents had for future events. **PAC Meetings:** Parent Advisory Committee meetings will start in October and will be the first Tuesday of every month. Dr. Oswalt is looking for a group of parents to create the agenda and run the meetings with his support.

- 4.2 AGENDA PLANNING: Items for Future Agendas.

Budget: The fall budget will be open for adjustments the week of September 18. We will need a quorum of members to attend the meeting in order to approve changes to the budget. A doodle poll will go out to SOT members to identify the best day for the meeting.

- **5.0 Information**

- 5.1 NEXT MEETING: TMS Library, week of September 18, at 3:30 p.m.

NOTE: On 9/19, the September SOT meeting originally scheduled for 9/20 at 3:30 was changed to Monday, 9/25 at 3:30 in order to accommodate the later release of the budget.

- **6.0 PUBLIC COMMENT PERIOD**

- 6.1 Should a member of the public wish to speak on matters within the jurisdiction of the SOT not listed as action items on the agenda, they may speak during the Public Comment Period. Speakers will be given 2 minutes to address the SOT during this time. Public comment during this agenda item shall not exceed 15 minutes. The public should be aware that the SOT is unable to deliberate or take action on the items raised during the Public Comment Period.

The meeting was adjourned at 4:10 PM.