

Tarkanian Middle School
School Organizational Team Minutes
June 5, 2017

The Tarkanian Middle School Organizational Team meeting was called to order at 4:30 PM on June 5, 2017. The meeting was held in the library.

- **1.0 Welcome and Roll Call**

Members Present:

Tim Bungum, Parent Representative	Nancy Lager, Support Staff Representative
Damian Costa, Parent Representative	Heather Mounts, Teacher Representative, Chairperson
Caroline Hall, Parent Representative, Vice Chairperson	Reece Oswalt, Incoming Principal (non-voting)
Eric Johnson, Retiring Principal (non-voting)	

Members Absent:

Justin Bastin, Student Representative (non-voting)	Marissa Gaut, Teacher Representative, Secretary
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- **2.0 Old Business**

- 2.1 APPROVAL OF MINUTES: Presentation, modification, and approval of minutes from the previous SOT meeting.

Minutes: Motion to accept minutes was made, motion seconded, and those present voted unanimously to accept minutes.

- **3.0 New Business**

- No new business at this time.

- **4.0 General Discussion**

- 4.1 UPDATES: Traffic, Facilities, Staffing, Budget, Fall SOT Elections, Beginning of the Year Information

Traffic: Mr. Johnson shared that he received a response from the sales department at American West, but they were trying to put him in touch with the appropriate personnel. Dr. Oswalt said he would also make an effort to reach out to American West to learn more about their construction plans and ways to address student safety. A desire for 1-2 crosswalk(s) was expressed.

Facilities: Three of the storage units out by the portable classrooms will be relocated to the blacktop portion of the PE area near the bike racks. Placement will need to be strategic to limit the impact on visibility for the camera. The new sound system in the gymnasium should be installed in a week or two. Three more portable buildings (six classrooms) will be delivered and set-up over the summer. They will be in the same area as the existing portable classrooms.

Staffing: We are hiring one more social studies position.

Budget: Once the new budget opens up, we will be placing an order for textbooks (math and ELA) for next year at a cost of approximately \$80,000. This is not a new expense; it was planned and budgeted for in the initial calculations.

Parent and Student SOT Election Processes: Mrs. Mounts will send copies of the SOT's recommended modification and this year's forms and procedures to Dr. Oswalt for his review.

College Prep/Planning Evening: Parents who attended said it was informative. Perhaps we need to consider an alternate date/having it earlier in the year? Perhaps we need to talk to Desert Oasis to coordinate our efforts so similar messages are being delivered?

Truancy Diversion Program: We have been selected to participate for next year. It will be a welcome addition. To date, 213 students had missed at least 8% (14 days) of the current school year. Dr. Oswalt stated that Frias has used the program and they have been pleased with it.

Beginning of the Year Events and Information:

- August 1st-4th – sixth grade orientation – signup is available on the TMS website (Perhaps we need to offer something for the parents – a short Q&A in the theater/gym – can share SOT information – or a town hall? It could happen as students are starting their orientation or we could have a separate night in the spring next year?)
- August 7th -8th – back to school nights – students can pick up schedules, get lockers, pay fees, etc. (Perhaps we should have SOT information and applications available to parents and students during this time?)
- August 9th – teachers report back to campus
- August 14th – students return to campus (8:00 – 2:11 school day has been confirmed by transportation)
- August 31st – Open House 6:00 p.m.-8:00 p.m.
- September 7th, 14th, 21st – Pastries with Parents tentative dates (Perhaps encourage staff to wear school shirts or require nametags/badges so they are easily identified by parents?)

- 4.2 AGENDA PLANNING: Items for Future Agendas.

360° Evaluation: We should consider running a 360° protocol looking at the role of the SOT, if the team is fulfilling its purpose, and if there are ways to better utilize the members to serve the school.

- **5.0 Information**

- 5.1 NEXT MEETING: TMS Library, August 28, at 4:30 p.m.

- **6.0 PUBLIC COMMENT PERIOD**

- 6.1 Should a member of the public wish to speak on matters within the jurisdiction of the SOT not listed as action items on the agenda, they may speak during the Public Comment Period. Speakers will be given 2 minutes to address the SOT during this time. Public comment during this agenda item shall not exceed 15 minutes. The public should be aware that the SOT is unable to deliberate or take action on the items raised during the Public Comment Period.

The meeting was adjourned at 5:05 PM.